

Society of Façade Engineering



Application for membership – F1

For those who **ARE NOT** already members of CIBSE
(please use the alternative form if you are a CIBSE member)

222 Balham High Road
London SW12 9BS
sfe@cibse.org

Class being applied for (please read the guidance notes and tick appropriate box)

Fellow Member Associate
Affiliate Student

Note: Students should have Section 6 completed by their course tutor or lecturer.

HQ use only
Batch no:
Amount:
(=Affiliate or Student)
Date:
Membership no:

Have you previously applied to join either the Society of Façade Engineering or CIBSE? **Yes / No**

1 Personal details

Surname: _____		First names: _____	
Title: _____	Date of birth _____	Age _____	
Employer _____			
Private address <input type="checkbox"/>	Business address <input type="checkbox"/>		
<i>Please give both addresses and tick the preferred contact address</i>			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Post code _____	_____	Post code _____	_____
Tel: _____	_____	Tel: _____	_____
Fax: _____	_____	Fax: _____	_____
Email: _____	_____	Email: _____	_____
Please tick here if you do not wish to receive external mail			<input type="checkbox"/>

<i>For Society use only</i>			
Subscription fee: £ _____	Date paid: ___/___/___	Date of acceptance as Affiliate: ___/___/___	
Date of transfer of application to SFE Secretary: ___/___/___		Membership computer record updated: ___/___/___	

2 Academic and professional qualifications gained since age 16

Please state **ALL RELEVANT** academic and professional qualifications. This information will not affect your application but will assist the Society by providing information about its members.

Student applicants please ensure that you complete this section.

University or college or other body	Full title of qualification gained including subject area and details of any façade engineering content	Date course commenced	Course duration	Year qualification obtained/ expected

3 Employment and experience details

Employer	Job title and work undertaken; personal responsibility and 'hands-on' role in FAÇADE ENGINEERING (you may wish to put greater emphasis on recent experience)	Start and end dates

4 Membership of professional institutions

Name of institution	Membership level	Start and end dates

5 Declaration

I certify that the information herein is correct. I agree that, in the event of my election to any class of membership of the Society of Façade Engineering, I will be governed by the provisions of the Articles, Bylaws and Rules of the Society as they are now formed or as they may be hereafter altered; I agree to abide by the Code of Professional Conduct, and will do all in my power to advance the objects of the Society; provided that whenever I shall signify in writing to the Secretary of the Society that I wish to withdraw from the Society, I shall, after payment of any arrears which may be due by me at that period, be free from this obligation. I understand that as a member of the Chartered Institution of Building Services Engineers I am required to abide by the relevant provisions of the Royal Charter, Bylaws and Code of Conduct of that body; and that if for any reason my membership of the Institution is terminated then so will be my membership of the Society.

Signature of applicant _____ Date _____

6 Proposer/Course tutor

If you are applying for the class of Associate, Member or Fellow, please have this section completed by a proposer who knows your background and recent work, and can validate your experience listed above. Such a proposer should preferably be a Member of the Society or a Corporate member of a relevant professional institution and be willing to provide supplementary evidence to the Membership Panel if required. If you are applying as a student for membership of the SFE, please ask your course tutor or lecturer to complete this section:

Proposer Please give a brief testimonial for this candidate

Signature _____ **Name** _____

Institution _____

Address _____

_____ **Post code:** _____

Tel: _____ **Fax:** _____

Email: _____

Relationship to applicant(eg: employer, course tutor: _____

7 Involvement in the work of the Society

The Society relies greatly on the volunteer efforts of its members to run its affairs which are handled largely through a series of committees. If you feel that you may be able to help with publication drafting, serving on a committee or in other ways, please indicate in the space below and we will put you in touch with the relevant committee chairman.

Possible areas of activity within the Society:

8 Fees

Please enclose your **joining fee and initial year's subscription** with the application (for details see <http://www.facadeengineeringsociety.org/membership/sfe-subs.pdf>). Payments by cheque are only accepted in sterling drawn on a UK clearing bank. Please make cheques payable to **CIBSE**, or you may pay by Mastercard, Visa, Switch or Visa Delta.

Cardholder's name: _____ Amount £ _____

Cardholder's address **House No.** _____ **Street** _____

Area and city _____

County _____ **Post code:** _____ **Country** _____

Visa Mastercard Switch Delta

Expiry date

Switch number

Please include the three digits from the back of your card

Contact the Society Administrator (020 7675 5211) if you have any questions about your application.

Check that you have completed each section and enclosed the following:

Application form, with proposer's countersignature

Scope of experience form, with proposer's countersignature

Authenticated copies of all certificates

Joining fee and subscription – **applications will not be processed unless the relevant fee is enclosed**

For candidates to Member or Fellow grade

Candidate's report of technical experience, countersigned by a person in authority on the project illustrated

– see <http://www.facadeengineeringsociety.org/membership/SFE-member-requirements.pdf>

Your application should be sent to:

Society of Façade Engineering

CIBSE

222 Balham High Road

London SW12 9BS

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Date of transfer of application to SFE Secretary: ___/___/___ Membership computer record updated: ___/___/___