

Society of Façade Engineering



Application for transfer between membership grades – F3

222 Balham High Road
London SW12 9BS
sfe@cibse.org

Current SFE Class Member Associate Affiliate Student

Class being applied for – please read the guidance notes on transfer and tick the appropriate box

Fellow Member Associate Affiliate

Note: Students should have Section 6 completed by their course tutor or lecturer.

1 Personal details

Surname: _____	First names: _____	Date of birth	_____
Title: _____	CIBSE membership No. _____	CIBSE Grade	_____

2 Academic and professional qualifications

Please state **ALL RELEVANT** academic and professional qualifications. This information will not affect your application but will assist the Society by providing information about its members.

Student applicants please ensure that you complete this section.

University or college or other body	Full title of qualification gained including subject area and details of any façade engineering content	Date course commenced	Course duration	Year qualification obtained/expected

3 Employment

Employer	Job title and work undertaken; personal responsibility and 'hands-on' role in FAÇADE ENGINEERING (you may wish to put greater emphasis on recent experience)	Start and end dates

4 Membership of professional institutions

Name of institution	Membership level	Start and end dates

5 Declaration

I certify that the information herein is correct. I agree that, in the event of my election to any class of membership of the Society of Façade Engineering, I will be governed by the provisions of the Articles, Bylaws and Rules of the Society as they are now formed or as they may be hereafter altered; I agree to abide by the Code of Professional Conduct, and will do all in my power to advance the objects of the Society; provided that whenever I shall signify in writing to the Secretary of the Society that I wish to withdraw from the Society, I shall, after payment of any arrears which may be due by me at that period, be free from this obligation. I understand that as a member of the Chartered Institution of Building Services Engineers I am required to abide by the relevant provisions of the Royal Charter, Bylaws and Code of Conduct of that body; and that if for any reason my membership of the Institution is terminated then so will be my membership of the Society.

Signature of applicant _____ Date _____

6 Proposer/Course tutor

If you are applying for the class of Associate, Member or Fellow, please have this section completed by a proposer who knows your background and recent work, and can validate your experience listed above. Such a proposer should preferably be a Member of the Society or a Corporate member of a relevant professional institution and be willing to provide supplementary evidence to the Membership Panel if required.

Proposer - Please give a brief testimonial for this candidate

Signature _____ **Name** _____
Institution _____
Address _____
_____ **Post code** _____
Tel: _____ **Fax:** _____
Email _____

Relationship to applicant (e.g.: employer, project collaborator, client, tutor) _____

7 Involvement in the work of the Society

The Society relies greatly on the volunteer efforts of its members to run its affairs which are handled largely through a series of committees. If you feel that you may be able to help with publication drafting, serving on a committee or in other ways, please indicate in the space below and we will put you in touch with the relevant committee chairman.

Possible areas of activity within the Society:

Contact the Society Administrator (020 8675 5211) if you have any questions about your application.

Check that you have completed each section and enclosed the following:

- Application form, with proposer's countersignature
- Scope of experience form, with proposer's countersignature
- Copies of all certificates

For candidates to Member or Fellow grade

Candidate's report of technical experience, countersigned by a person in authority on the project illustrated – see <http://www.facadeengineeringsociety.org/membership/SFE-member-requirements.pdf>

CIBSE members who continue to pay the standard CIBSE membership fee for their CIBSE Grade are not required to submit an additional fee.

Your application should be sent to:

Society of Façade Engineering
CIBSE
222 Balham High Road
London SW12 9BS

For Society use only

Date of transfer of application to SFE Secretary: __/__/__ Membership computer record updated: __/__/__